

IDCEC Fee Schedule January 01-December 31, 2025

*All fees are non-refundable.
Payment in USD or CAD as applicable*

| Fee Type | Amount | Notes |
|---|--|--|
| Course Provider Annual Membership | | |
| Corporate | \$ 440 per year | Paid at the beginning of each year. The first year will be pro-rated based on quarterly entry. |
| Individual | \$180 per year | Paid at the beginning of each year. The first year will be pro-rated based on quarterly entry. |
| Preferred Provider | \$6,000 per annum | Flat fee. Unlimited number of course submissions per year. Includes registration fee. The first year will be pro-rated based on quarterly entry. *Please see the explanation below. |
| Accredited Academic Institutions (Design schools, colleges, universities and government agencies) | \$1200 per annum | Flat fee. Maximum of 30 new course submissions per year. New courses beyond the maximum will be charged at \$400 per course. Includes registration fee. The first-year registration fee will be pro-rated based on quarterly entry. |
| Course Submissions Fees | | |
| Ongoing Offering | \$400 per course - 2-year validity | Payable upon submission of each course. Provider must first be registered. |
| Single Offering | \$300 per course - 1 year validity | Provider can have a one-time course offering but will need to pay and register as a provider. |
| ASID and IIDA Chapters | \$220 per course - 1 year validity | Registered provider fee does not apply. One-time course offering only. |
| Class- Code Fee | \$11 per in-class schedule. \$60 distance learning courses – one-time fee valid until the expiry of the course. | Applies to all categories of providers. The fee should be paid before the event is held and enables online reporting of attendees who have IDCEC numbers. Once the number of paid classes scheduled per year reaches 1000, for any given year, then class-fees will be waived for the remainder of the year. |
| Conference Provider | | |
| Corporate | \$600 | One-time conference offering. Maximum of 10 seminars. \$55 for every additional seminar. |
| Not-For Profit | \$600 | One-time conference offering. Maximum of 35 seminars. \$55 for every additional seminar. |



Explanation of Fees

Registered Provider Fee

This fee will apply to all providers; they will pay this fee to register with IDCEC each year. There are four categories, corporate individual, preferred, and academic providers.

Corporate providers represent corporations, Non-profit organizations, and manufacturers or dealers who provide CEUs to the industry. Education is used as a tool to penetrate the market. This category of providers, reach thousands of professionals each year and operates in cities all over North America.

Individuals are sole owners who have expertise and would like to share their knowledge and expertise in the field. They do not represent corporations, manufacturers, or dealers. Individual providers do not have a sales team and normally develop and deliver the seminar or event independently.

Preferred providers offer a multitude of CEUs and have an independent learning management system that delivers CEUs through distance learning. To qualify in this category, a provider must have a minimum of 15 new CEUs annually.

*The Preferred Provider Membership type is intended for providers who:

- i. Create and submit their content for review.*
- ii. Have an LMS (Learning Management System) where CEUs created by other individuals or organizations are hosted for a fee exclusively for distance learning delivery through streaming or download by individual learners.*
- iii. The in-person CEUs of individuals or organizations need to be approved and delivered through their separate Corporate/Individual provider accounts by scheduling the in-person class codes through their accounts which are separate from the LMS-hosted Preferred Provider account.*
- iv. Preferred Provider Membership is not for organizations that establish accounts on behalf of other companies to circumvent the payment of Provider dues to IDCEC.*

Accredited academic institutions that offer continuing education programs through the school infrastructure. Example: Design schools, Colleges, Universities and Government agencies.

Without this fee a provider cannot submit courses for evaluation and cannot access the online IDCEC system. After the first year the fee will be paid in January each year and is invoiced online to the registered Provider account.



Course Submissions Fees:

\$400 per course

This fee will be collected as part of the course submission process. Courses are valid for a period of two years.

Payable upon submission of the course, 2-year validity

Class-code Fee

\$11 per class-code. Paid upon submission of the course schedule by the provider.

\$60 one-time fee for online/distance learning courses. Paid upon submission of the online or distance learning course.

The fee should be paid before the event is held and enables online reporting of attendees who have IDCEC numbers. Once the number of paid classes scheduled per year reaches 1000, for any given year, then class fees will be waived for the remainder of the year.

The class-code fee enables the event schedule to show up in the searchable calendar of events. All scheduled events can be searched centrally by all interior designers in North America. It is recommended that you schedule your event in advance to allow maximum registration in an event.

The unique class-code generated by the system must be handed out to learners after the class. Providers will be required to provide attendance information to IDCEC based on class-code. Display the QR code issued for in-person events so that designers can scan their attendance through the IDCEC mobile App.

Instructors do not hand out certificates of completion or course surveys to those attendees who provide the 10-digit IDCEC number. This process enables IDCEC to track and monitor learning activity and obtain statistics for the provider and IDCEC. Courses reported will also show on the learner transcript of continuing education activity.

Attendance must be reported by the Provider within 5 business days so that the CEUs are recorded on the IDCEC transcript.

Learners who do not have an IDCEC number must be issued with a certificate of completion (paper copy) by the providers so they can claim CEU's from their membership organizations (Example AIA, OAA, NKBA, etc.).